



Bo Peeps Preschool Ltd,
St Michaels Community Centre
Wrotham Rd, Welling
DA16 1LS
Tel: 07935373239

TRAINING POLICY

Policy Statement

Bopeeps Pre – School aims to provide the highest standards of care and enjoyable early year's education. To achieve this all Bopeeps staff are trained, enthusiastic and committed to achieve the highest standards of professional conduct, developing continuously throughout their working lives.

Within Bopeeps Pre – School it is our aim to:

- Ensure that the Pre – School has the correct ratio of appropriately trained staff to Ofsted requirements (First Aid, Health & Safety, Child Care Learning and Development , NVQ2, NVQ3 NNEB, Child Protection etc)
- Promote and encourage progressive training qualifications for all the staff.
- Ensure staff attend compulsory training sessions when available
- Promote and adopt new training practices that will ensure staff keep abreast with changes in child care and child development in the Early Years Foundation Stage
- Encourage Managers to attend relevant training courses
- Liaise with Early Years and Childcare professionals from the local authority, with regard to setting training for staff members

- Liaise with our training providers for Professional Development with regard to Management & Business Skills Workshops Programmes
- Ensure Health and Safety standards and Risk Assessments are reached, to offer a safe and secure environment in which the needs of all children and staff are met
- Promote Equality of Opportunity
- Ensuring Criminal Disclosure Checks for all members of staff are met

*Staff members will be asked to sign an agreement stating that if they terminate

their employment with Bopeeps Pre-School during their time completing a course, Bopeeps has funded, or within twelve months following the completion of the course, they will be required to pay back an amount to Bopeeps Pre – School as per the agreement plus any extra staffing that this may have caused.

Policy Implemented Date: September 2017

Policy Review Date: September 2019