



Bo Peeps Preschool Ltd,  
St Michaels Community Centre  
Wrotham Rd, Welling  
DA16 1LS  
Tel: 07935373239

## **General Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment**

### **8.7 No-smoking**

#### **Policy statement**

We comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking environment - both indoors and outdoors.

#### **Procedures**

- All staff, parents and volunteers are made aware of our No-smoking Policy.
- The No-smoking Policy is stated in information for parents and staff.
- Staff who smoke do not do so during working hours, unless on a scheduled break and off the premises.
- Staff who smoke during working hours and travelling to and from work must not do so whilst wearing a setting uniform, or must at least cover the uniform.
- E-cigarettes are not permitted to be used on the premises.
- Staff who smoke or use e-cigarettes during their scheduled breaks go well away from the premises.
- Staff who smoke during their break make every effort to reduce the effects of odour and passive smoking for children and colleagues
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.

#### **Legal framework**

- The Smoke-free (Premises and Enforcement) Regulations (2006)
- The Smoke-free (Signs) Regulations (2012)

This policy was adopted by	Bopeeps Preschool Ltd	<i>(name of provider)</i>
On	September 2018	<i>(date)</i>
Date to be reviewed	September 2019	<i>(date)</i>
Signed on behalf of the provider		
Name of signatory	Kathryn Algar	
Role of signatory (e.g. chair, director or owner)	Owner	